



Human Resource Management In Health Care: Principles and Practices

By Jr., L. Fleming Fallon, Charles R. McConnell

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This practical, hands-on book introduces human resources to those who are preparing to work in any area of health care or health service. Written for practitioners and students in all disciplines related to health, it covers important topics such as recruitment, training, termination, legal issues, labor unions, and more. Each chapter is introduced by a case study related to the material that follows. The case study is resolved at the conclusion of each chapter along with expert commentary and practical suggestions that can be used in the real world. Chapters also feature learning objectives, discussion points, and questions to ponder. Many examples and a number of sample forms and documents are included. The Second Edition has been completely re-organized to reflect a better chapter flow and organization. It also offers:

- All data updated throughout
- New section on health care legislation
- New section in each chapter, “Customer Service Box”, that emphasizes the importance of customer service in the context of the material presented in the chapter.
- Completely revised instructor ancillary material.

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