



The Fast Forward MBA in Project Management

By Eric Verzuh

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An updated and revised edition of the bestselling guide to managing projects

For any professional responsible for coordinating projects among different departments, across executive levels, or with technical complexity, *The Fast Forward MBA in Project Management* offers comprehensive instruction on how to deliver on time and on budget. Get the step-by-step advice you need to find the right sponsor, clarify objectives, and set realistic schedules and budget projections. This *Fourth Edition* of the 200,000-copy bestseller now covers critical new topics including: software and IT projects, agile techniques, and project selection.

Perfect for beginners or experienced managers needing to bring their systems up to date, *The Fast Forward MBA in Project Management* allows readers to extract maximum information in minimum time.

- The most comprehensive introduction to project management, updated to reflect changes in the business environment over the past few years
- Full of downloadable forms and spreadsheets to help you implement the techniques in the book
- Offers updated advice on getting the most from Microsoft Project

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Editorial Review

From the Back Cover

An updated and revised edition of the bestselling guide to managing projects

For any student or professional responsible for coordinating projects among different departments, across executive levels, or with technical complexity, *The Fast Forward MBA in Project Management* offers the industry's leading guide to delivering on time and on budget. Free downloadable forms and spreadsheets make it easy to implement the most powerful techniques. The book also serves as a valuable supplement for anyone studying for the Project Management Professional certification exam. If you need to learn Microsoft Project, you'll find it to be the perfect brief overview.

Get the step-by-step advice you need to find the right sponsor, clarify objectives, and set realistic schedules and budget projections. This *Fourth Edition* of the 200,000-copy bestseller now covers important specialty topics, including software and IT projects, agile techniques, and project selection.

Perfect for beginners or experienced managers needing a refresher, *The Fast Forward MBA in Project Management* is the authoritative guide.

"If you're looking to get the most out of Microsoft Project, it's essential to understand project management best practices. This book does a good job explaining the techniques, leadership skills, and people management skills that drive project success."

—Arpan Shah, Director of Microsoft Project, Microsoft Corporation

About the Author

ERIC VERZUH is President of The Versatile Company, which provides project management training and consulting to thousands of professionals each year. His clients include major government agencies, small and large companies, and nonprofit organizations in such diverse industries as aerospace, health care, information technology, and education.

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